2018 Board Annual Work Plan

		Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Strategic Review	**Charter & Strategic Aims**	Confirm charter – send to MoE					Strategic aim *Effective Teacher*	Strategic aim *Student Learning & Progress*	Strategic aim *School Culture*	Strategic aim *Tikanga Maori*	Strategic aim *School Planning & Review*	Continue review of strategic goals and plan for 2017
Regular Review	**Student Achievement**	Confirm Analysis of Variance & NAG2A(b)&(c) send to MoE By 1 March			Students with special needs	Gifted & Talented Students		Mid year NS reporting	ESOL students	Maori student achievemnt		NS data for review against 2018 targets
		Target Students (Report Monthly)										
	Curriculum (2017)							Health PE (bi-annual)				
	(2018)							Maori				
	Policy	*OP11 Theft Fr*			*OP10 Int'l Students*		*OP12 Nat Standards*					
	Assurance	Update board calendar	Employment letters, job descriptions in place.		Hautu/ Maori Consultn	All teachers registered, all staff police vetted	NS reporting to parents completed.	Health curriculum consultation (2 yearly)	School Insurances in order	Emergency drills completed per term		All staff appraisals completed. NS reporting
	Finance	Monitor	Accounts to auditor		End of Term 1 Review	Auditors report to BoT		End of Term 2 Review	Start Draft Budget	Draft Budget	Budget Approved	
	School Evaluation ERO six dimensions (2018)	Dimensn 4 Dimensn 5 Dimensn 6	Review Update	Review Update	Review Update	Review Update		Review Update	Review Update	Review Update	Review final results & recommdtns	
Board Process Requirements	**Compliance**	Confirm delegatio ns	Agree Principal Appraisal March roll return tabled.	Principal perf agreemnt tabled. Annual review of 10 year property plan for input into annual accounts	Review Annual accounts and Annual report prior to submission to MoE by 31 May		July roll return		Annual review of risk managemnt needs and insurances			Principal appraisal report tabled 'in committee'.
EMERGENT ISSUES		Leadership School Roll/ Funding	Kauri Class Teacher									