

2020 Board Annual Work Plan

		Feb	Mar	Apr – No Mtg	May	June	July	Aug	Sept	Oct	Nov	Dec
Strategic Review	Charter & Strategic Aims	Confirm charter – send to MoE				Strategic aim <i>Growth</i>	Strategic aim <i>Competence / Excellence</i>	Strategic aim <i>Community</i>	Strategic aim <i>Character</i>	Review: <i>Tikanga Maori</i>	Review of strategic aims and annual plan for 2020	
Regular Review	Student Achievement	Confirm Analysis of Variance & NAG2A(b)&(c) send to MoE By 1 March			Update	Students with special needs	Gifted & Talented Students	Mid year student achievement reporting	ESOL students	Maori student achievement		Student Achieve data for review against 2020 targets
		Target Students (Report Monthly)										
	Curriculum (2020)							Maori				
	(2021)							Health PE (bi-annual)				
	Policy	OP11 GP 19	OP2 / Covid		OP10	OP12					OP14	
	Assurance	Update board calendar	Employment letters, job descriptions in place.		Parent/Hautu/ Maori Consultn	All teachers registered, all staff police vetted	Student Achievemnt reporting to parents completed.	Health curriculum consultation (2 yearly)	School Insurances in order	Emergency drills completed per term		All staff appraisals completed. Student Achievemnt reporting
	Finance	Monitor	Accounts to auditor		End of Term 1 Review	Auditors report to BoT		End of Term 2 Review	Start Draft Budget	Draft Budget	Budget Approved	
	School Evaluation ERO six dimensions (2020)	Confirm Dimensions					Review Update			Review Update		Review final results & recommdtns
Board Process Requirements	Compliance	Confirm delegations	Agree Principal Appraisal March roll return tabled.	Principal perf agreemnt tabled. Annual review of 10 year property plan for input into annual accounts	Review Annual accounts and Annual report prior to submission to MoE by 31 May		July roll return		Annual review of risk managemnt needs and insurances			Principal appraisal report tabled 'in committee'.
EMERGENT ISSUES			Covid-19 – Review Pandemic Response		School Roll implications		MOE Funding School Roll planning		School Roll recommendations			