



Operational Policy 13 Creative Commons Copyright

National Administration Guideline 3

Each School Board is required to ensure that all matters dealing with industrial policies are complied with.

Our Commitment

Miramar Christian School wishes to encourage the open and free exchange of information, knowledge and resources and supports the collaborative production of copyright works that are freely available to all. Miramar Christian School also encourages both staff and students to support free and open access to copyright works.

The School Board:

1. Recognises that the School Board holds first ownership of copyright of works produced by the School Board's employees in the course of their employment.
2. Applies by default a Creative Commons Attribution Licence to all teaching materials and policies in which the School Board of the school owns copyright.
3. May apply a Creative Commons Attribution licence to other copyright works, aside from those described in (2), with the express agreement of the Principal.
4. May make exceptions to 2) at the discretion of the Principal. Any such exceptions should be limited by a specific time period and should consider the application of other, more restrictive Creative Commons licences, as opposed to simply reserving all rights in a copyright work.
5. Will transfer to the original creator the copyright in created works licensed by the school under a Creative Commons Attribution or Creative Commons Share-Alike licence.
6. Does not make any claim over the ownership of copyright works produced by students. The copyright to these works remains with the creator.
7. Recognises that this policy only applies to copyright works, and not to any other forms of intellectual property.
8. Recognises that the copyright in works produced by an employee other than in the course of their employment by the School Board of the school remains the property of that employee. Where this is unclear, the process for dispute resolution, outlined below, shall apply.

Definitions:

Creative Commons: An international non-profit that provides free open licences that copyright holders can use to share their work.

Teaching Materials: Copyright works produced by employees of the school for the purposes of teaching.

Policies and Procedures: Copyright works that determine, and provide guidance around, a course of action adopted by the school.

Disputes: Where the first ownership of copyright in a given work is disputed or unclear, the following process will apply:

1. In the first instance the dispute should be documented and presented to the school Principal.
2. If the dispute is still not resolved, then the documentation should be presented to the Presiding Member of the School Board.
3. If the dispute is still not resolved following 1) and 2), mediation with an appropriate authority will be undertaken.

Signed:



On behalf of, and with the authority of the School Board on

Date:

17/5/21

Presiding Member:
(Name)

Kim Coates

Next review date: May 2023