

2022 Board Annual Work Plan

		21 Feb	21 Mar	Apr – No Mtg	23 May	20 June	Jul –No Mtg	22 Aug	19 Sept	Oct no mtg	21 Nov	12Dec
Strategic Review	Charter & Strategic Aims	Confirm charter – send to MoE Confirm Annual Plan			Priorities 1-4			Priorities 1-4			Priorities 1-4	
Regular Review	Student Achievement	Confirm Analysis of Variance & NAG2A(b)&(c) send to MoE By 1 March			Unit Review Tikanga Maori	Gifted & Talented Students		Mid year student achievement reporting & ESOL	Unit Review			Student Achievement data for review against 2022 targets
		Target Students (Report Monthly)										
	Curriculum (2022)				Social Studies & Te Reo				TBC			
	Curriculum (2023)										Health PE (bi-annual)	
	Policy	<i>GP 1,6,7,8,18 OP 11</i>	<i>GP 3,4,5</i>		<i>GP 9,10</i>	<i>GP 11,12 OP12</i>		<i>GP14, 15</i>	<i>GP 16,17</i>		<i>GP 18,20</i>	
	Assurance	Update board calendar	Employment letters, job descriptions in place.		Parent- Maori Consultn Hautu (Board)	All teachers registered, all staff police vetted	Student Achievement reporting to parents completed.	School Insurances in order Emergency drills completed per term				All staff appraisals completed. Student Achievement reporting
	Finance	Prepare annual plan	Accounts to auditor		End of Term 1 Review	Auditors report to BoT		Draft Budget	Start Draft Budget		Budget Approved	
Board Process Requirements	Compliance	Confirm delegations	Agree Principal Appraisal Perf areas agreed. March roll return tabled.	Annual review of 10 year property plan for input into annual accounts	Review Annual accounts and Annual report prior to submission to MoE by 31 May		July roll return	Annual review of risk management needs and insurances				Principal appraisal report tabled 'in committee'.
EMERGENT ISSUES		School roll	APT Update on new school site		Confirmed new school site date	Review MCS Values /link to NZCPT values	MOE Funding School Roll planning	School Roll recommendations	Board Elections 5 Sept – 23 Sept		*include NELPs and 3 year horizon	