

2023 Board Annual Work Plan

		29 Feb	20 Mar	Apr – No Mtg	23 May	20 June	Jul –No Mtg	22 Aug	19 Sept	Oct no mtg	21 Nov	12Dec	
Strategic Review	Charter & Strategic Aims	Confirm charter – send to MoE Confirm Annual Plan			Priorities 1-3			Priorities 1-3			Priorities 1-3		
Regular Review	Student Achievement	Confirm Analysis of Variance & NAG2A(b)&(c) send to MoE By 1 March			Unit Review Treaty	Gifted & Talented Students		Mid year student achievement reporting & ESOL	Unit Review Animals			Student Achieve data for review against 2022 targets	
		Target Students (Report Monthly)											
	Curriculum (2023)				Social Sciences & Aotearoa Histories				Science living world	Sexuality			
	(2024)												
	Policy	<i>OP 11,16</i>	<i>OP 5,6,7,16</i>		<i>OP 9,10,13</i>	<i>OP 8,12</i>			<i>OP 1,3,4,</i>		<i>OP 2,</i>		
	Assurance	Update board calendar	Employment letters, job descriptions in place.		Parent- Maori Consultn Hautu (Board)	All teachers registered, all staff police vetted	Student Achievemnt reporting to parents completed.		School Insurances in order Emergency drills completed per term				All staff appraisals completed. Student Achievemnt reporting
	Finance	Prepare annual plan	Accounts to auditor		End of Term 1 Review	Auditors report to BoT			Draft Budget	Start Draft Budget		Budget Approved	
	School self Review (Dimensions)			Review Update					Review Update				
Board Process Requirements	Compliance	Confirm delegations	Agree Principal Appraisal Perf areas agreed. March roll return tabled. Dimensions	Review of 10 year property plan with Land trust, for input into annual accounts	Review Annual accounts and Annual report prior to submission to MoE by 31 May		July roll return	Annual review of risk managemnt needs and insurances	Dimensions			Principal appraisal report tabled 'in committee'.	

EMER GENT ISSUE S		School roll	Update on new school site			Review MCS Values /link to NZCPT values	MOE Funding School Roll planning	School Roll recommenda tions	Change of Class/MRI application		*include NELPs and 3 year horizon
--------------------------------------	--	-------------	---------------------------------	--	--	---	---	------------------------------------	---------------------------------------	--	-----------------------------------