



Established 1979

Prospectus (Mātārere)



E: office@christian.school.nz
P: (04) 939 8558
W: www.christian.school.nz

41 Camperdown Road
Miramar
Wellington 6022

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FOREWARD / KUPU WHAKATAKI



Kia ora Whānau

Welcome to Miramar Christian School

Miramar Christian School is one of the best kept secrets in Wellington, a treasure (taonga) that has much to offer. We are excited about what we are doing for our students (ākongā) now and what we will do for them in the future.

Our school (kura) is currently partnering with a group of Christian Trusts from within New Zealand as we develop a 50-year vision for the network of Christian School's (Kura's) in the greater Wellington area. This includes being part of a new primary and secondary development in Wellington.

All learning is approached from a biblical worldview. Our school (kura) currently caters for children (tamariki) from Years 1 to 8 over two composite classrooms. We deliver a rich, diverse, and holistic curriculum that includes all the New Zealand Curriculum Learning Areas. Experienced and professional Christian staff are committed to partnering with family (whānau) to assist our students (ākongā) to thrive.

Our goal is to build up the spiritual faith of every student (ākongā) and develop Kingdom culture through our values of Character, Excellence and Community. We encourage students (ākongā) to build a meaningful Christ-centred relationship with God, an understanding of His word, the Bible, and grow into transformational Christian leaders with 21st-century competencies.

I am confident that your child (tamariki) can thrive in every way at Miramar Christian School, and we trust you will find this prospectus informative. If you have any questions, please feel welcome to contact me.

Ngā mihi nui

Kaye Gillies, Principal

SPECIAL CHARACTER / KURA MOTUHAKE

“For each learner, the school (kura) community will provide quality learning, opportunities that encourage Christian perspectives and affirm Biblical principles.”

Miramar Christian School has been providing an inter-denominational Christian education to the Eastern Suburbs and greater Wellington region since 1979. It was established by a group of families (whanau) at Gateway Baptist Church, Miramar, committed to the vision of Christian education that would equip young people for a life of service to God and the community.

Over the years Miramar Christian School's (Kura's) vision has grown and developed. We are excited about our future. Through the New Zealand Christian Proprietors Trust and Wellington Christian Education Project we are connected to a wider Christian school (kura) network and partnering in a project to develop Christian education in Wellington. This includes the development of a Christian college and moving location.

The school (kura) is an integrated Christian school (kura). As an Integrated School (Kura) it receives government funding for staffing and operations. The land and buildings are owned by Peniel Land Trust. NZCPT are the school proprietor and charges attendance dues to meet the cost of maintenance and building programmes. The NZCPT is also charged with ensuring the Christian character of Miramar Christian School is maintained.

As part of our Integration Agreement with the government, we are required to have 'preference' and 'non-preference' students (ākonga). 'Preference' students (ākonga) are students (ākonga) whose family (whanau) have a living faith demonstrated through the criteria below. 'Non-preference' students (ākonga) are those whose families (whanau) do not practise the Christian faith. At Miramar Christian School, our Integration Agreement allows us to have 15% 'non-preference' students (ākonga).

To qualify as a preference student (ākonga) at Miramar Christian School, families (whanau) of the prospective student (ākonga) must:

- a. Agree with all aspects of the Miramar Christian School 'Statement of Belief'.
- b. Meet one or both of the following: -
 - i. Regularly attend an established Christian church
 - ii. Is a committed Christian(Points i. and ii. are to be attested by a senior church pastor or leader).

Further details about 'preference' and 'non-preference' places can be found on our website (<http://www.christian.school.nz>).

We believe:

1. The Bible is the inspired Word of God and our only authority in all matters of faith and practice.
2. In One God, who is Father, Son and Holy Spirit:
 - a) God, the Father, is creator and sustainer of all things;
 - b) Jesus Christ, His Son, is both human and divine. He is the ultimate revelation of

the Father and risen Lord and Saviour of the world. He will return to the earth at a future point in history;

- c) The Holy Spirit is the person who brings God's life into the lives of believers, working within them to transform them into the likeness of the Son and empowering them to serve God in real ways in this life.
- 3. In the sacrifice made by Jesus Christ on the cross for the sins of the world.
- 4. Eternal life and salvation are by faith in Jesus Christ alone.



VISION / TE WAWATA

To provide and promote a Christ centered environment where students (ākonga) experience God.

*To develop personal commitment that is expressed through their Godly **Character** which allows the student (ākonga) to excel (**Competence**) and is expressed through their involvement with the **Community**.*

VALUES / NGĀ UARA

Values are deeply held beliefs about what is important or desirable. They are expressed through the ways in which people think and act.

The Miramar Christian School community seek to 'live out' and practice these values:

- ✓ IN RELATIONSHIP WITH OTHERS. The love of Christ compels us to love God and people.
- ✓ WITH CREATIVITY. Our values are expressed in the way we reflect God's creative nature.
- ✓ THROUGH SERVICE. In putting the needs of others before our own.



CHARACTER We honour God

We value developing Godly character and integrity in our lives.

We value Christ-like attitudes of honesty, respect, care and compassion for others.



EXCELLENCE We lead for God

We value the giving of our best and the development of excellence.

We value the talents, gifts and abilities that are unique to each learner.

We value learning; the application of knowledge, in the context of a Biblical world view.



COMMUNITY We serve God

We value cultural diversity and inclusiveness.

We value being good stewards of the resources in our community.

We value making a difference in our school (kura), local and wider community.

CURRICULUM / TE MARAUTANGA

At Miramar Christian School, our curriculum is designed to enable students to explore all subject areas through high-quality learning opportunities that encourage Christian perspective and affirm Biblical principles. Our curriculum reflects the centrality of te Tiriti o Waitangi and its principles alongside a Christian Formation framework that promotes the development of faith/whakapono, hope/tūmanako and love/aroha.

As an Integrated State School, we are able to teach the Te Mātaiaho/The New Zealand Curriculum using a Biblical Worldview. This means that our students/ākonga receive a comprehensive education that prepares them for their future while at the same time equipping them to grow in their knowledge and understanding of the nature and character of God.

The principles that underpin our curriculum are:

- students/ākonga understanding what it means to live in Aotearoa, New Zealand, and their place in it
- a broad view of student/ākonga success recognising the strengths, interests and open-ended potential of all ākonga
- high expectations for all, acknowledging that ākonga have different starting points and progress in different ways
- Mātauranga Māori being honoured through valuing and making visible this worldview in the same way we value and make visible Western and other worldviews
- a weaving of key competencies such as managing self and participating and contributing through all subject areas
- inclusive and equitable delivery that connects learning to the experience of students/ākonga
- opportunities for students/ākonga to respond to learning by changing their thinking and taking action in God honouring ways

Our students/ākonga receive high-quality learning that is age-appropriate and reflects their needs and interests

- ✓ In the early years (0-3), our students/ākonga thrive in an environment rich in literacy and numeracy;
- ✓ In years 4-6, we expand our students/ākonga's horizons of knowledge, offering increased opportunities for collaboration;
- ✓ In years 7-8, the focus is on helping students/ākonga see themselves in the wider world and to grow their ability to advocate with and for others;
- ✓ In years 9-10, the focus is on purpose and growing in empathy and resilience.

Christian Formation Framework

This framework provides a systematic way to work through scripture, using age-appropriate approaches to consider how each story/scripture passage can reveal the love of God/Jesus, encourage faith in God/Jesus, inspire a love for others, care for creation and hope for the future. Over the years, ākonga gain much from listening to, reading, unpacking and discussing stories/scripture passages, including an understanding of the centrality of Christ in scripture, a big-picture view of scripture and how scripture relates to their lives.

Positive Behaviour for Learning (PB4L)

Miramar Christian School is a “Positive Behaviour for Learning” (PB4L) school/kura. Behaviour has a significant impact on learning so we teach good behaviour to gain positive academic results.

PB4L helps students/ākonga feel safe and secure. Desired behaviours are explicitly taught, coached, and rewarded. Our PB4L system includes earning merit cards, which students/ākonga use to claim rewards. Students/ākonga can work together by combining their merit cards to gain larger class rewards. This encourages a sense of being a team.



MANAGEMENT & STAFF / NGĀ KAIWHAKAHAERE ME NGĀ KAIMAHI

Principal	Mrs Kaye Gillies
Years 1 - 3	Mrs Betsy Anderson
Years 4 - 8	Mrs Christine Dowell
Teacher Aide	Mrs Cheree Graham
Office Manager	Mrs Kerrin Allott
Caretaker	Mr Karl Anderson
School (Kura) Pastor	Mr Phil Coates, Gateway Baptist Church, Miramar

THE SCHOOL BOARD / TE POARI O NGĀ KAITIAKI

The School Board extends a warm welcome to all families (whānau) in our school (kura). The School Board, of which the Proprietor is an integral member, is the governing body of our school (kura). As a School Board, we consider ourselves to be Jesus' servants, working for you, our parent (whanau) community, to support the staff to provide a truly Christian education for our children (tamariki).

The Members consist of the Principal, three members of the community elected by the families (whanau) of children (tamariki) at our school (kura), a Staff Trustee elected by the staff and Proprietor Representatives. The elected members serve for a period of three years. From time to time, further families (whanau) may also be co-opted as Members.

Presiding Member	Mr Peter Wilding
Deputy Presiding Member	Mr Andrew Green
Principal	Mrs Kaye Gillies
Staff Representative	Mrs Betsy Anderson
Parent (Whānau) Representatives	Mr Otto Azucena Mr Jonathan Tay Mr Stuart van Rij
Proprietor's Representatives	Mrs Kim Coates (Peniel Trust) Mr Philip-Mark Bradley (NZCPT)
Minute Taker	Mrs Wilma Reinders

COMMUNICATION / TE WHAKAWHITI KŌRERO

Regular communication between family (whanau) and teachers is the key to understanding and facilitating the development of your child's (tamariki's) needs. Your participation in your child's (tamariki's) education is invaluable. There are a number of strategies which we use to promote effective communication about school (kura), events, parent (whanau) meetings, class matters, individual performance or any other matters that may arise. These include:

Fortnightly Newsletter

A newsletter is distributed regularly, both in paper form and electronically to inform families (whanau) of matters and updates. The newsletter informs the school (kura) community about important matters and includes events of interest and celebrate the successes and achievements of our students (ākongā).

Skool Loop



In between newsletters, reminders and notices are sent out via Skool Loop. This is an app we ask you to download to your mobile phone to ensure you are always kept up to date.

Facebook

We have a Facebook page which highlights and reports on school (kura) events and celebrations.

Class Term Newsletter

At the beginning of each term teachers email the family (whanau) of the students (ākongā) in their class informing them of the key themes for learning, events occurring during the term, upcoming trips, home learning expectations.

Miramar Christian School Website

A wide range of whole school (kura) information can be found on our school (kura) website.

Letters and Telephone Calls

Urgent or private matters will be addressed by a staff member via telephone or email. Please ensure that parent (whanau) contact details are kept updated.

Families (whanau) are required to email the teacher or school (kura) office:

- If your student (ākongā) has an appointment during school (kura) time or needs to be withdrawn from school (kura) early
- Concerning any temporary incorrect uniform related issues.

Students (ākongā) are not permitted to make phone calls home. Administration staff will handle urgent matters.

Sign In and Out Book

Families (whanau) arriving late with their children (tamariki) are required to register the students (ākongā) late arrival at the school (kura) office. The sign in/sign out book is an important register, particularly should there be an emergency event occur during the school (kura) day.

Similarly, families (whanau) withdrawing students (ākongā) during the day for any reason are required to sign the student (ākongā) out at the school (kura) office and then sign them back in if they are returning to school (kura) on the same day.

Family (whanau) helping in classrooms should also sign in at the office as the school (kura) has a responsibility to account for every person on site for student (ākonga) safety and in the case of an emergency.

Parent (Whanau)/Teacher Interviews

Parent (Whanau)/Teacher interviews may be requested at any point during the year. These can be arranged directly with the teacher. Meet the teacher evenings are held in Term 1, and Formal Parent (Whanau)/Teacher Conferences are held at the end of Term 2. Written reports are provided at the end of Term 2 and Term 4.



COMMUNICATING WITH TEACHING STAFF / TE WHAKAWHITI KŌRERO KI NGĀ KAIMAHI WHAKAAKO

Visiting Classrooms

Family (whanau) are asked not to visit classrooms unannounced during the school (kura) day. If a parent (whanau) needs to deliver a message to their child (tamariki), please go through the office. If a parent (whanau) is assisting in a classroom, they are asked to sign in at the office.

Contacting Teachers

We believe that it is important for us to maintain communication. However, it is also important to remember that the time between 8.55am and 3.00pm is class time when the teachers' responsibility is to the students (ākonga). We ask that family (whanau) do not engage with the teachers between these times.

Concerns Procedure

If you have a concern about your child (tamariki) at Miramar Christian School, please approach the class teacher first. Most concerns can be sorted out at an informal level.

The first point of contact should always be the class teacher on matters of curriculum, behaviour, and pastoral care. Please avoid surprising teachers with unscheduled meetings in the morning. An appointment which enables a teacher to be prepared will contribute to a favourable outcome for all. Appointments can be made via email to the teacher concerned.

If further discussion is required, family (whanau) are to make an appointment to speak with the Principal. A follow-up meeting may be arranged with the class teacher.

If you feel that your concern is still unresolved after meeting with the Principal, please put your concern in writing to the School Board.

Contact Details

Principal	principal@christian.school.nz
Betsy Anderson	betsy.anderson@christian.school.nz
Christine Dowell	christine.dowell@christian.school.nz
Miramar Christian School	office@christian.school.nz



EXTRA CURRICULAR ACTIVITIES / NGĀ MAHI KEI WAHO I TE MARAUTANGA

We take appropriate opportunities to enhance the curriculum by offering performances of quality entertainers and equipping children (tamariki) with learning experiences outside the classroom. Our classes also conduct trips in the local community and in the senior years our Kauri class participates in a camp.

Learning Languages

The school (kura) is learning Te Reo Maori. Older students (ākonga) learn Spanish in Terms 2 and 3.

School (Kura) Trips

Learning is enhanced by class and school (kura) trips.

Physical Education

P.E. is an important part of our curriculum and is scheduled to take place regularly each week. The school (kura) participates in the major Eastern Zone sports' tournaments and on occasion, Christian school (kura) sports. Class trips, site experiences and external school (kura) programmes (e.g., KiwiSport Soccer Programme) ensure there is an abundance of opportunities for students (ākonga) to participate in education outside the classroom.

Swimming

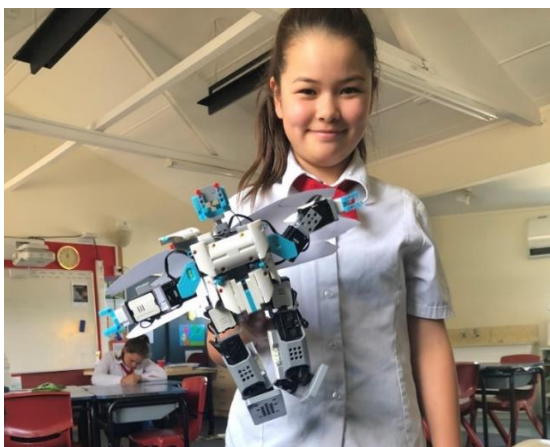
Qualified swimming instructors provide swimming lessons (indoor) for approximately 8 sessions. The sessions are: Learn to Swim and Water Safety – depending on the ability of the child/ren (tamariki). Your class teacher will advise you of your child's (tamariki's) swimming sessions times. This is usually in Term 4.

Music

We offer music lessons for the following instruments: piano. Fees are based on 30 minutes lessons, either one-to-one at \$25 (\$250 per term) or two-to-one at \$12.50 (\$12.50 per term) shared cost. This is an optional activity.

Digital Technology (ICT)

The ICT programme is designed to equip students (ākonga) with the skills they need to become competent users of ICT. At each year level, the ICT skills will be tailored to complement and support the curriculum being delivered by the classroom teacher. Experiences include using coding and Robotics.



STUDENT (ĀKONGA) SUPPORT / TAUTOKO ĀKONGA

Positive Behaviour for Learning (PB4L)

The school (kura) runs the PB4L programme to encourage and promote positive behaviour. We explicitly teach students (ākonga) about the behaviours we wish to see and reward these. Should children (tamariki) exhibit inappropriate behaviour, there are set procedures and consequences which are followed. These are set out on a behaviour chart written in collaboration with staff and family (whanau).

Peer Mediation

Peer Mediation is a system in which the children (tamariki) are encouraged to help each other talk together and work through difficulties in a positive manner. Trained children (tamariki) can be called on to help others in the playground.

Peer Support for New Children (Tamariki)

Special attention is given to new entrants and other children (tamariki) who have joined the school (kura) to ensure their wellbeing is taken care of and they are able to participate fully in school (kura) activities.

Resource Teacher of Learning and Behaviour (RTLB) & Resource Teacher of Literacy (RTLit)

Children (tamariki) needing extra help with learning and behaviour may be referred to an RTLB teacher. Family (whanau) permission will be sought before a referral is made.

School (Kura) Library

Children (tamariki) can borrow books during class allocated library time or at lunchtime with the help of trained library monitors. Intermediate children (tamariki) can train and work in the library as monitors. The issue and return system are fully computerised and books are issued for 3 weeks.

Reports to Parents/Guardians (Whanau)

Teachers report to parents/guardian (whanau) regularly throughout the year. There are at least two formal meetings with parents/guardian (whanau) during the year. A written report is sent home at the end of Term 2 and Term 4.

If there is any matter regarding your child's (tamariki's) progress you wish to discuss, please arrange a time with the teacher concerned.

After School (Kura) Care


Although the school (kura) does not run an after-school (kura) care programme, some of our students (ākonga) attend ECAT (East Care After Three). Each day at 3pm, a representative from the ECAT is on hand to pick up and drive students (ākonga) to the ECAT headquarters, where family (whanau) can pick up their child (tamariki) at their address: Miramar Community Centre, 27 Chelsea Street, Miramar. Call 380 7101.

Dental Care

Children (tamariki) will attend the new 'Bee Healthy Regional Dental Service Hub at Miramar Central School (Kura) at no charge, once a year. If family (whanau) have concerns about their child's (tamariki's) teeth or a child (tamariki) has dental pain, an appointment can be arranged by calling 0800 825 583. Family (whanau) are welcome to contact the Dental Nurse regarding dental care and treatment. Call 388 8767.

Health and Safety

We are committed to the health and safety of all students (ākonga). As such we follow the guidelines put out by the Ministry of Health and the Ministry of Education. Please be assured we are doing all we can to keep students (ākonga) safe during the current pandemic.



ATTENDANCE DUES & FEES / NGĀ UTU Ā-KURA

Attendance Dues:

As an Integrated School (Kura), the School (Kura) Proprietor (New Zealand Christian Proprietors Trust) charge attendance dues to be paid to go towards maintaining school (kura) property. The Trust is the proprietor (owner) of Miramar Christian School. The Ministry of Education has contracted with us to ensure the school's (kura's) Christian special character is maintained, and for us to supply and maintain the school (kura) land and buildings.

What are Attendance Dues?

Land and buildings are expensive, and these costs must be paid for by attendance dues which we charge for each student's (ākonga) time at the school (kura). By choosing to enrol your child (tamariki) at the school (kura), you are committing to pay these dues regularly, and on time. There is a form in the appendix to be completed by family (whanau) who enrol their child/ren (tamariki). This formalises the agreement with the Proprietors.

Attendance dues help us fund painting, re-roofing, flooring, earthquake strengthening, heaters, asphalt and other building improvements that support the best possible education.

Are Attendance Dues Compulsory?

Yes. It's important that these dues are paid on-time, and in full. We do recognise that sometimes special circumstances can make this challenging, and so we're always open to working with families (whanau) to put in place a payment program that works.

The bottom line is that the dues are compulsory, and that without an arrangement with the Trust, unpaid dues (plus debt collection fees) can be referred to a debt collection agency and you may be required to move your child (tamariki) to another school (kura).

How much are the Attendance Dues?

Below is the schedule of Attendance Dues for Miramar Christian School and notes regarding payment options and discounts for early payment in full.

There are different payment options available to suit each family's (whanau's) needs.

Attendance dues are reviewed every year. There may be small incremental increases each year to cover costs outlined above.

2023 Attendance Dues

Listed below are the 2023 Attendance Dues, the payment options, which include a 10% discount for early payment in full, and another 10% discount for two or more students (ākonga) at the school (kura).

	2023 Attendance Dues		
	Annual Dues	Option A	Option B
Students (Ākonga)	Annual amount to be paid	Payment for full year by 28 Feb	1 payment at the start of each term
1 Student (Ākonga)	\$720	\$648	\$180
2 Students (Ākonga)	\$1,296	\$1,152	\$324
3 Students (Ākonga)	\$1,944	\$1,728	\$486
4 Students (Ākonga)	\$2,592	\$2,304	\$648

When you sign up to this school (kura) you will be required to complete a proprietor's agreement which indicates your commitment to paying and preferred method.

If you would like to discuss payment options, or you need assistance setting up your payments then please contact the proprietor's representative (rene.ames@nzcpt.nz).

Additional Fees:

No Activity Fee or Voluntary Donations

Miramar Christian School has opted into the Government Donations Scheme. We do not ask for a school (kura) donation or request money for activities that are part of the class curriculum (e.g., trips and sporting activities). The only exception for this is where we may request a donation for optional activities and school (kura) camps.

Please note voluntary donations are different from the School (Kura) Proprietor Attendance Dues which will continue to be charged.

Other Costs

Family (whanau) pay for their children's (tamariki's) school (kura) uniform and class stationery. Charges for optional activities (e.g., piano lessons) are also paid for by family (whanau).



UNIFORMS / NGĀ KĀKAHU KURA

As the wearing of school (kura) uniform is a pledge of loyalty to the school (kura), and an important contribution to school (kura) tone, the correct wearing of uniform is compulsory.

Formal uniform must be worn during school (kura) hours, both to and from school (kura). Summer uniform is worn during Terms 1 and 4, while winter uniform is worn in Terms 2 and 3. Please note that the polar fleece is part of the PE uniform and is NOT to be worn with the formal uniform. A jersey is provided with the formal uniform. All formal uniform for boys and girls (up to Year 8), both winter and summer, including hats, can be purchased at The Warehouse, Lyall Bay. Some senior girls' skirts are available from the school (kura) office. The PE uniform (which includes trackpants and polar fleeces) can ONLY be purchased at the school (kura) office.

PE uniform is worn on the days as specified by your child's (tamariki's) teacher and the school (kura).

Adornments:

Make up, nail polish, tattoos and jewellery are not permitted. If your child (tamariki) has pierced ears, 1 stud per ear may be worn. A watch and/or religious icon on a chain, e.g., a cross or taonga may be worn.

Hair Styles:

All hair must be kept neat and tidy. Long hair (below the collar) must be tied back off the face, using brown, black, blue, red or white hair ties/ribbon(s).

Where to purchase school (kura) uniform

New formal school (kura) uniform can ONLY be purchased from The Warehouse in Lyall Bay.

PE Uniform can ONLY be purchased from the school (kura) between the hours of 9am to 1pm.

Second hand formal and PE uniform is also available for purchase from the School (Kura) Office between the hours of 9am to 1pm.



Year 7/8



Year 7/8



Year 1-6



Year 1-6

GENERAL INFORMATION / MŌHIOHIO WHĀNUI

Absences

Please notify the school (kura) by 9:15am, if your child (tamariki) is going to be absent. It is important to explain why your child (tamariki) is going to be absent as we are required to provide the Ministry of Education with the reason why students (ākonga) are absent. The expectation is that children (tamariki) are at school (kura) by 8:45am (a member of staff is on grounds duty from 8:30am until 8:55am).

Assembly

Assembly is held on a regular basis for the whole school (kura). See the school (kura) newsletters for times and day. We would welcome your presence at these.

Behaviour

We use PB4L (Positive Behaviour for Learning) to set expectations. We believe it is important to teach students (ākonga) about expected behaviours. Students (ākonga) are also taught to respect authority. This involves respect for:

- the authority of God as revealed in His Word;
- the authority of family (whanau);
- the authority of teachers;
- others in whom authority have been vested;
- each other.

Discipline is firm but fair and if conflict arises, each point of view is listened to before action is taken. We encourage children (tamariki) to suggest their own resolutions through peer mediation.

Emergency Procedure

Earthquake, fire drill, tsunami and lockdown procedures are practised regularly. In the event of civil emergency, children (tamariki) are kept at school (kura) under supervision until they are collected by family (whanau) or an authorised adult.

In case of an emergency evacuation of the school (kura), the school (kura) will assemble on the netball courts. In the event of a tsunami, we walk up Weka Street and gather at Miramar North School (Kura).

In the event of a lock down, please wait to be advised the police have given the “all clear” before coming to collect your child (tamariki) from school (kura).

Homework

Homework is set regularly at all levels. Family (whanau) are asked to encourage and supervise this work to assist their child's (tamariki's) success in learning. Details and expectations will be sent out each year. Please contact the class teacher if you have any queries in this area.

Illness

If a child (tamariki) falls ill or is injured during the day, he/she should report to the teacher or to the school (kura) office where staff will take care of the child (tamariki) and notify a parent (whanau) if required. If a child (tamariki) is not well enough to remain at school (kura), family (whanau) must make provision for their child (tamariki) to be collected as soon as possible.

Lateness

It is important that your child (tamariki) is at school (kura) on time but if they arrive late, you, as the parent or caregiver (whanau), are required to bring your child (tamariki) to the school (kura) office and advise us of your child's (tamariki's) arrival at school (kura). Lateness is arriving after 8:55am.

Lost Property

All clothing and footwear should be clearly marked. The Lost Property Box is situated in the corridor outside the library door.

Lunch

Children (tamariki) should bring a nutritious lunch to school (kura). Children (tamariki) may not leave the school (kura) grounds to buy lunch from a shop. We promote healthy lunches. On Wednesdays there is a 'Subway' option.

Office Hours

Monday to Friday 9am – 1pm. Messages may be left on the answer phone.

Parent/Caregiver (Whanau) Support and Involvement

Miramar Christian School is a small community and dependent on the voluntary support and involvement of family (whanau). We have an active parent (whanau) school (kura) group that we invite all families (whanau) to be involved in. There are always opportunities for families (whanau) to be involved on a day-to-day basis, by helping in the classroom, assisting with transport, and working with small groups.

Personal Property

Staff prefer that the children (tamariki) do not bring money, valuables, or toys to school (kura). In cases where a child (tamariki) has a particular reason for wishing to bring a valued item to school (kura), families (whanau) are asked to contact the teacher in advance. The school (kura) does not accept responsibility for loss of, or damage to, things brought to school (kura) by children (tamariki). Inappropriate items will be confiscated from the student (ākonga) concerned and handed to family (whanau) as soon as is practical.

Policy Statements

A copy of the school's (kura's) policy statements is on our website (<http://www.christian.school.nz>).

Staff Meeting

Staff meetings are usually held each Wednesday from 3:15 pm. Staff also meet for prayer on Mondays and Thursdays from 8am – 8:30am. It would be appreciated if families (whanau) could avoid asking for appointments with the teachers during these times.

Sun Protection

In Term 1 and Term 4 we ensure children (tamariki) wear hats outside in the playground and to sit in the shade to eat lunch. School (kura) regulation hats are sold at The Warehouse Lyall Bay. If children (tamariki) do not have school (kura) hats they are required to stay in 'shaded' areas during break times. We also encourage families (whanau) to ensure that sunscreen is applied before the start of the school (kura) day and to pack sunscreen for further application throughout the day if necessary.

World Vision

We sponsor Pheaktra, a World Vision child (tamariki). He lives in Cambodia and is very much part of our school (kura). Eight or nine times a year, the children (tamariki) have a 'Be Yourself (Mufti) Day' to raise money for Pheaktra. We are always looking for opportunities to serve others.

CLASSROOMS & SCHOOL (KURA) DAY / NGĀ AKOMANGA ME TE RĀ

Each classroom is named after a tree and has a theme.

Room 1 - Kauri Theme: Te Whare O Te Whanau (the house of the family (whanau)

Room 2- Kowhai Theme: Manakitanga (sharing)

School (Kura) Day

Our standard classroom schedule is below.

School (Kura) opens: 8:30am

Morning Classes: 8:55am - 12:30pm

Morning Break: 10:30am - 10:55am

Lunch: 12:30pm - 1:20pm

Afternoon Classes: 1:20pm - 3:00pm

Please note, this schedule may be adjusted slightly each term to accommodate activities taken by outside providers.

Assemblies

Principal's Assembly: Weekly - refer to newsletter for details

Class Sharing Assemblies: Two/three times per term – refer to newsletter for details

APPENDIX A: PROPRIETORS AGREEMENT / ĀPITIHANGA A: WHAKAAETANGA KAIPUPURI

National Synergy Local Identity



Miramar Christian School

Attendance Dues are a compulsory payment approved by the Minister of Education under the terms of the Education and Training Act 2020. These are collected by New Zealand Christian Proprietors Trust (NZCPT) as a condition of a student's enrolment at Miramar Christian School. This agreement confirms acceptance to pay and set up a Direct Debit for which an authorisation form is attached for your completion. Please send both the original completed forms back to the school.

The person/s responsible for paying the student/s school fees must please fill in all the details. Please print neatly.

NAME OF PAYER	1			
RELATIONSHIP TO STUDENT				
POSTAL ADDRESS				
POSTCODE				
EMAIL ADDRESS				
TELEPHONE NUMBER	H:	W:	M:	
STUDENT'S FULL NAMES	F / M	DOB	YEAR LEVEL	START DATE
2				

PARENTS DETAILS	FATHER	FULL NAME	3		
		FULL ADDRESS			
		EMAIL ADDRESS			
		TELEPHONE NUMBER	H:	W:	M:
	MOTHER	FULL NAME	4		
		FULL ADDRESS			
		EMAIL ADDRESS			
		TELEPHONE NUMBER	H:	W:	M:

Sibling/s Starting	5	Please increase our Direct Debit Payment to cover extra child/children
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The payer hereby authorises NZCPT to deduct the following fees Per Student/s.

6 Please select the payment plan by placing a tick next to the preferred frequency ie Option A or Option B

	ANNUAL DUES	OPTION A	OPTION B
Students	Annual Amount to be paid	Payment for full year by 28 Feb	11 payment at the start of each term
1 Student	\$720.00	\$648.00	\$180.00
2 Students	\$1296.00	\$1152.00	\$324.00
3 Students	\$1764.00	\$1728.00	\$486.00
4 Students	\$2232.00	\$2304.00	\$648.00

7 Term in Advance paid by Direct Credit (date) _____

If you have any queries, please contact the administrator below.

Where attendance dues remain unpaid and no alternate arrangement has been made between the Proprietors (NZCPT) and family, we agree to pay any debt collection fees, should our account be referred to a debt collection agency.

8 SIGNED

Parents/Payers: _____

Date: _____

Email Rene Ames rene.ames@nzcpt.nz

Address PO Box 306, Orewa 0946 | 100 Jelas Rd, Red Beach 0932

www.nzcpt.nz

APPENDIX B: UNIFORM COSTS & ORDER FORM / ĀPITI HANGA B: NGĀ UTU KĀKAHU KURA ME TE PUKA TONO

SUMMER UNIFORM (Terms 1 & 4)

BOYS				
Description		Warehouse Codes	Size	Price
Drill Shorts – Navy (with elastic waist) – Years 1-3		6934	5-7 8-16	\$15.00 \$17.00
Tab Shorts – Navy (zip fly with adjustable waist) – Years 4-8		6756	6-16	\$27.00
V-Neck Jersey (with school (kura) monogram)		702100	4-8 10-12 14-16	\$63.00 \$69.00 \$75.00
Short Sleeve Shirt – White		729719	4-14 S-L	\$33.00 \$37.00
Tie (Elastic neck – Red/Royal/Navy)		From kura	O/S	\$22.00
Knee length socks (Navy with 2 red stripes) (or plain Navy or Black ankle socks)		C2 S6734	All sizes	\$14.00
Black leather lace up shoes OR Black sandals	No fashion or sports shoes			
GIRLS				
Description		Warehouse Codes	Size	Price
Tunic Pinafore – Years 1-6		70731	3-12 14-18	\$60.00 \$65.00
Senior Skirt – Years 7-8		From kura 70757	Limited 10-18	\$45.00 \$43-\$47
V-Neck Jersey (with school (kura) monogram)		702100	4-8 10-12 14-16	\$63.00 \$69.00 \$75.00
Short Sleeve Blouse – White (tucked in) – Years 1-6		0715	4-6 8-12	\$22.00 \$23.00
Short Sleeve Blouse ‘shaped’ – White (worn outside skirt) – Years 7-8		62602	10-16	\$27.00
Cross Over Tie (Red) Years 7-8		From kura	O/S	\$16.50
White cotton ankle socks				
Black leather lace up or buckle shoes OR black sandals	No fashion or sports shoes			
Aussie Drill Wide-Brimmed Hat (Navy)		6691		\$14.00
Bucket Hat (Navy)		S7404		\$12.00

WINTER UNIFORM (Terms 2 & 3)

BOYS			
Description	Warehouse Codes	Size	Price
Trousers – Navy – Years 1-8	6969	6-16	\$45.00
V-Neck Jersey (with school (kura) monogram)	702100	4-8 10-12 14-16	\$63.00 \$69.00 \$75.00
Long Sleeve Shirt – White	6616	6-16	\$30.00
Tie (Elastic neck – Red/Royal/Navy)	From school (kura)	O/S	\$22.00
Knee length socks (Navy with 2 red stripes) (or plain Navy or Black ankle socks)	C2 S6734	All sizes	\$14.00
Black leather lace up shoes	No fashion or sports shoes		
Plain black belt	If required		
GIRLS			
Description	Warehouse Codes	Size	Price
Tunic Pinafore – Years 1-6	70731	3-12 14-18	\$60.00 \$65.00
Senior Skirt – Years 7-8	From school (kura) 70757	Limited 10-18	\$45.00 \$43-\$47
V-Neck Jersey (with school (kura) monogram)	702100	4-8 10-12 14-16	\$63.00 \$69.00 \$75.00
Long Sleeve Blouse - White (tucked in, poly cotton) - Yrs 1-6	0758	4-12	\$23-\$23
Long Sleeve Blouse - White (tucked in, brushed cotton) - Yrs 1-6	6268	4-12	\$30-\$33
Long Sleeve Blouse ‘shaped’ – White (worn outside skirt) – Years 7-8	62615	10-18	\$30-\$33
Cross Over Tie (Red) Years 7-8	From school (kura)	O/S	\$16.50
Cotton/Lycra Tights (Navy) or White cotton knee length socks			
Black leather lace up or buckle shoes	No fashion or sports shoes		
Hair ties/ribbons to be Red, Black, or Navy			

P.E. UNIFORM

Description	Size	Price
Shirts	4/6/8	\$32.00
Shirts	10/12/14	\$39.00
Shirts	16	\$44.00
Shorts	4/6/8	\$19.00
Shorts	10/12/14	\$20.00
Shorts	16	\$21.00
Trackpants	4/6/8	\$40.00
Trackpants	10/12/14	\$45.00
Trackpants	16	\$45.00
Polar Fleece *	4/6/8	\$55.00
Polar Fleece *	10/12/14	\$56.00
Polar Fleece *	16	\$57.00

*Optional

To order please fill out the form over.

P.E. UNIFORM ORDER FORM

Please order the following items for my child/ren (tamariki): -

Name: _____

Quantity	Size	Description	Unit price	Total price

Total cost: \$ _____

Date ordered: _____

Payment received: _____ Paid online/cash

Please return the order form with payment to the office. Thank you.